



**Government of Maharashtra**  
**GOVERNMENT POLYTECHNIC, PUNE**

(An Autonomous Institute of Government of Maharashtra)  
University Road, Shivaji Nagar, Pune - 411016



Phone: 020-25676818, 25559200

Email: [principal.gppune@dtmaharashtra.gov.in](mailto:principal.gppune@dtmaharashtra.gov.in)

No/GPP/Workshop/Pandal(Mandap) /2025/ 120

Date: - 03 JAN 2025

**QUOTATION**

**Name of Work :- Invitation of Quotation for supply of Pandal (Mandap), Chairs and Other items.**

Dear Sir,

Please send your sealed quotation for the 2 items (Annexure 1&2) detailed below in the following format for days 24<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup> January 2025 so as to reach this office on or before **14/01/2025 at 05.00 P.M.** The quotation should be sent in sealed envelope super-scribed as for the **“Quotation for Pandal (Mandap), Chairs and Other items.”** along with reference No of this letter and due date. The sealed quotation will be opened on **15/01/2025 at 12.30 P.M.** in the office of Principal, Government Polytechnic, Pune.

**ANNEXURE – I**

Sr. No.	Description of Item (Title)	Description	Qty	Unit Rate (Rs.)	GST %	Total Cost (Rs.)
1	The full-size curtain on three sides of stage with the ceiling of stage, having 2 openings for the back side entry on stage {Royal / Navy Blue color cloth as the backdrop of the stage, white color for side curtains, and ceiling.} Curtain to cover both sides of the stage (stage to side wall), on the front side. <b>(On 24<sup>th</sup> and 25<sup>th</sup> January 2025 = 2 Days)</b>	1] Back drop of stage with length=35 ft. and height= 16 ft. 2] Side walls of (2) stage with length=25ft and height= 16 ft. 3] Ceiling of stage with length=35 ft and width=26 ft.	01			
2	Red carpet covered on a full stage. <b>(On 24<sup>th</sup> and 25<sup>th</sup> January 2025 = 2 Days)</b>	with length=35 ft and width=26 ft.	01			
3	Red Carpet covered from stage to welcome gate of mandap. <b>(On 24<sup>th</sup> January 2025 = 1 Day)</b>	10 ft width and 160 ft length	01			
4	Red Carpet covered from stage to Principal cabin. <b>(On 24<sup>th</sup> January 2025 = 1 Day)</b>	width=10ft and length=60 ft	01			
5	Mandap (Shamiyana) <b>(On 24<sup>th</sup> and 25<sup>th</sup> January 2025 = 2 Days)</b>	1] size 110 ft. length, 52 ft. wide covering round with ceiling having snow white color. 2] side curtain on 3 sides of mandap, stage side and	01			

		sides of welcome gate (10 ft height apporx) Side Curtain shuld be open at top (Apporx. 3feet) & at bottom ( Apporx- 1.5 feet) 3] Mandap must be of Pipe structure. <b>(Digging will not be allowed)</b>			
6	Welcome Gate <b>(On 24<sup>th</sup> and 25<sup>th</sup> January 2025 = 2 Days)</b>	16'x2'x2' ft (2 Nos) and 16'x2'x2' (1 No) Arch metal with white masking Box Kaman Gate at Mandap entry Gate.	01		
7	Chairs <b>(On 24<sup>th</sup> January 2025 = 1 Day)</b>	Plastic chairs (Armless)	700		
8	Chairs <b>(On 25<sup>th</sup> January 2025 = 1 Days)</b>	Plastic chairs (Armless)	200		
9	Stage VIP Chairs <b>(On 24<sup>th</sup> January 2025 = 1 Day)</b>	VIP cushion Chairs with arm , snow white cover and bow.	10		
10	Stage Executive Chairs <b>(On 24<sup>th</sup> January 2025 = 1 Day)</b>	Executive chairs with arm, snow white cover.	20		
11	Kundi (Pot) <b>(On 24<sup>th</sup> January 2025 = 1 Day)</b>	Palm Tree with 5 ft height.	20		
12	Sofa sets <b>(On 24<sup>th</sup> January 2025 = 1 Day)</b>	2 seater Sofa set With cushion to be placed in front of the stage in front rows.	12		
13	LED lamps <b>(On 24<sup>th</sup> and 25<sup>th</sup> January 2025 = 2 Days)</b>	LED white lights (200 Watts) for illumination of mandap and stage.	20		
14	Stage table. (With masking with Black cloth frill on all sides and white cloth on the top) <b>(On 24<sup>th</sup> January 2025 = 1 Days)</b>	Length=6 ft Width=2 ft Height=2.5 ft	05		
15	Stage table. (With Table cloth on Top. <b>(On 25<sup>th</sup> January 2025 = 1 Days)</b>	Length=6 ft Width=2 ft Height=2.5 ft	05		

16	Front curtain for stage. (On 25 <sup>th</sup> January 2025 = 1 Day)	Stage main curtain with Length=36 ft and Height = 15 ft. with pulley and thread arrangement for opening & closing of curtain.	01			
17	Carpet. (On 24 <sup>th</sup> and 25 <sup>th</sup> January 2025 = 2 Day)	Carpet in front of stage with Length=110 ft. and width=52 ft.	01			
18	Tower fans (On 24 <sup>th</sup> January 2025 = 1 Day)	Low Noise Tower fans inside mandap	15			
19	Tower fans (On 25 <sup>th</sup> January 2025 = 1 Day)	Low Noise Tower fans inside mandap	05			
			<b>Total (A)</b>			

#### ANNEXURE – II

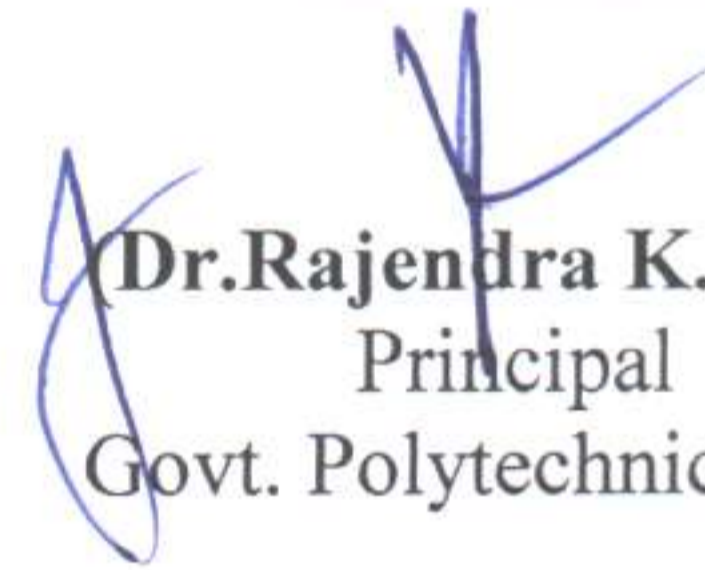
Sr. No.	Description of Item (Title)	Description	Qty	Unit Rate (Rs.)	GST %	Total Cost (Rs.)
1	The full-size curtain on three sides of stage with the ceiling of stage, having 2 openings for the back side entry on stage {Royal / Navy Blue color cloth as the backdrop of the stage, white color for side curtains, ceiling.} Curtain to cover both sides of the stage (stage to side wall), on the front side. (On 26 <sup>th</sup> January 2025 = 1 Day)	1] Back drop of stage with length=79 ft. height= 16 ft. 2] Side walls of (2) stage with length=39 ft height= 16 ft. 3] Ceiling of stage with length=79 ft width=39 ft.	01			
2	Red carpet covered on a full stage. (On 26 <sup>th</sup> January 2025 = 1 Day)	with length=79 ft width=39 ft.	01			
3	Red Carpet covered from stage to welcome gate of mandap. (On 26 <sup>th</sup> January 2025 = 1 Day)	10 ft width 160 ft length	01			
4	Red Carpet covered from stage to Principal cabin. (On 26 <sup>th</sup> January 2025 = 1 Day)	width=10ft length=60 ft	01			
5	Mandap (Shamiyana) (On 26 <sup>th</sup> January 2025 = 1 Day)	1] size 108 ft. length, 118 ft. wide 79 ft x 41 feet covering all ground in front of stage with ceiling having snow white color. 2] side curtain on 3 sides of mandap,	01			

		stage side sides of welcome gate (10 ft height apporx) Side Curtain shuld be open at top (Apporx. 3feet) & at bottom ( Apporx- 1.5 feet) 3] Mandap must be of Pipe structure. <b>(Digging will not be allowed)</b>			
6	Welcome Gate (On 26 <sup>th</sup> January 2025 = 1 Day)	16'x2'x2' ft (2 Nos) 16'x2'x2' (1 No) Arch metal with white masking Box Kaman Gate at Mandap entry Gate.	01		
7	Chairs (On 26 <sup>th</sup> January 2025 = 1 Day)	Plastic chairs with white cushion (Armless)	1500		
8	Stage VIP Chairs (On 26 <sup>th</sup> January 2025 = 1 Day)	VIP cushion Chairs with arm and snow white cushion.	50		
9	Kundi (Pot) (On 26 <sup>th</sup> January 2025 = 1 Day)	Palm Tree with 5 ft height.	20		
10	Sofa sets (On 26 <sup>th</sup> January 2025 = 1 Day)	2 seater Sofa set With cushion to be placed in front of the stage in front rows.	30		
11	LED lamps (On 26 <sup>th</sup> January 2025 = 1 Day)	LED white lights (200 Watts) for illumination of mandap stage.	40		
12	Stage table. (With masking with Black cloth frill on all sides white cloth on the top) (On 26 <sup>th</sup> January 2025 = 1 Days)	Length=6 ft Width=2 ft Height=2.5 ft	10		
13	Carpet. (On 26 <sup>th</sup> January 2025 = 1 Day)	Carpet in front of stage with Length=160 ft. width=80 ft.	01		
14	Tower fans (On 26 <sup>th</sup> January 2025 = 1 Day)	Low Noise Tower fans inside mandap	30		
				<b>Total (B)</b>	
				<b>Grand Total A+ B</b>	

**Terms and conditions: -**

1. The prices of the material should be quoted F.O.R. this Institute.
2. Taxes if any should be stated separately.
3. The rates shall be valid for 180 days from the date of opening.
4. Shop Act Certificate or Shop Registration Certificate and GST certificate has to be provided along with Quotation. Otherwise the quotation will be treated as invalid.
5. Quotations should be in sealed envelope.
6. E-mail quotations will not be accepted.
7. Transportation Charges should be included in the rates quoted.
8. Complete Installation of Mandap and providing other items should be completed on 23-01-2025 by 2 pm. Date wise alteration can be made one day before one day.
9. Any damages /breakages to any item provided by the bidder will be responsibility of the bidder. No compensation will be paid by this institute in case of any Damage /breakage to any item.
10. After erection as well as uninstalation of mandap, cleaning of the area will be responsibility of the bidder after 6 pm.
11. Cloth Material provided by the bidder must be neat and clean with no spots/damages.
12. L1 (Lowest supplier) supplier of Annexure – 1 should be L1 supplier of Annexure -2 is required condition for awarding the contract on the basis of consideration of lump sum amount of Mandap. But if the L1 supplier of Annexure –I is not the L1 supplier of Annexure –II then L1 supplier of Annexure –I should reduce his cost to L1 supplier of Annexure –II.
13. The decision of the Principal, Government Polytechnic, Pune, shall be final in this regards.

Yours Sincerely,

  
(Dr. Rajendra K. Patil)  
Principal  
Govt. Polytechnic, Pune

Copy to –

1. By mail to The Joint Director, R.O. Pune It is requested to publish the enquiry on the web site.
2. The Head of Computer Department, for hosting on the Institute's website in time limit.
3. Main Notice Board, G. P. Pune
4. Workshop Department.

**(To be submitted by Bidder on Letter head]**  
**Quotation for Supply of Pandal (Mandap), Chairs and Other items.**

To,  
Principal  
Government Polytechnic,  
Pune - 411016

**Sub: Supply of Pandal (Mandap), Chairs and Other items.**

Ref. No.:                      Date:-

Sir,

I/We submit our most competitive offer in response to a letter as referred above in accordance with the conditions of contracts. Our quotation is given below.

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		( Apporx- 1.5 feet) 3] Mandap must be of Pipe structure. <b>(Digging will not be allowed)</b>			
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				<b>Total (B)</b>	
				<b>Grand Total A+ B</b>	

We hereby confirm that this quotation is valid for 180 days as required in clause 4 of the Instructions to bidders.

Yours faithfully,  
Authorized Signature  
Name & Title of Signatory:  
Name of Bidder/Office Stamp:  
Address: